

**CITY OF BELMONT
CITY COUNCIL AND BELMONT FIRE
PROTECTION DISTRICT BOARD OF
DIRECTORS**



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CITY COUNCIL REGULAR MEETING AGENDA

Tuesday, October 24, 2023

7:00 PM

City Council Chambers

City Hall, One Twin Pines Lane, Belmont, California

The meeting will be broadcast live to Belmont residents on Comcast Cable Channel 27, streamed live via the City's website at www.Belmont.gov. The public may also attend the meeting in the Chambers and address the Council from the Chambers.

PUBLIC COMMENT:

To maximize time for live public comment, we encourage members of the public to provide comments by joining the Committee meeting via Zoom : For web, visit <https://belmont-gov.zoom.us/> select "Join" and enter **Meeting ID: 95745673035**. Use the Raise Hand feature to request to speak. You may rename your profile if you wish to remain anonymous.

For dial- in comments, call *67 1-(669) 900-6833 (your phone number will appear on the live broadcast if *67 is not dialed prior to the phone number), enter **Meeting ID: 95745673035**, and press *9 to request to speak. All public comments are subject to a 3-minute time limit unless otherwise determined by the Committee Chair.

If you wish to submit written public comment, you may send an email to cclerk@belmont.gov before the council considers the item. Please indicate the agenda item topic or agenda item number you wish to comment on in your email's subject line. Any public comment regarding agenda items that are received from the publication of the agenda through the meeting date will be made part of the meeting record but will not be read during the Council meeting.

- 1. ROLL CALL**
- 2. PLEDGE OF ALLEGIANCE**
- 3. REPORT FROM CLOSED SESSION**
- 4. SPECIAL PRESENTATIONS**
 - A. Domestic Violence Month Proclamation
 - B. San Mateo County Library Annual Report

C. Fire Prevention Week Proclamation

5. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

This portion of the meeting is reserved for persons wishing to address the Body on any City matter not on the agenda. The period for public comment at this point in the agenda is limited to 15 minutes, with a maximum of 3 minutes per speaker. Speakers who requested but did not receive an opportunity to speak during this comment period will be given an opportunity to address the Body later in the meeting. State law prohibits the Body from acting on non-agenda items.

6. COUNCILMEMBER ANNOUNCEMENTS

7. CONSENT BUSINESS

Consent business items are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion on these items unless a member or staff request specific items to be removed for separate action. The City Attorney will read the title of ordinances to be adopted.

A. Approval of Meeting Minutes

Recommendation: Consider modifications and approve minutes

Attachment(s):

[October 10, 2023 Regular Meeting](#)

[BFPD October 10, 2023 Meeting Minutes](#)

B. Monthly Financial Reports - August 2023

Recommendation: Motion to Approve Monthly Financial Report

Attachment(s):

[Monthly Financial Report - August 2023](#)

C. 2244 Semeria Avenue Permanent Encroachment Agreement

Recommendation: Adopt a resolution approving a Permanent Encroachment Agreement for Retaining Walls within the Public Right-of-Way at 2244 Semeria Avenue (APN 044-024-100)

Attachment(s):

[Staff Report](#)

[Resolution](#)

[2244 Semeria Permanent Encroachment Agreement](#)

D. Agreement for Forester Consultant Services under CAL FIRE Fuel Reduction Grant

Recommendation: Adopt a resolution authorizing the City Manager to negotiate and execute a services agreement with Dudek to conduct environmental review, develop fuel treatment prescriptions, and prepare maps for the CAL FIRE grant-funded fuel reduction project in the amount of \$83,926 including contingency

Attachment(s):

[Staff Report](#)

[Resolution](#)

[Proposal](#)

E. Craftwater Engineering Agreement Amendment

Recommendation: Adopt a resolution authorizing the City Manager to negotiate and execute a second amendment to the contract with Craftwater Engineering, Inc., for additional services including preparation of a focused environmental impact report (EIR) for an additional

amount of \$213,061, for a total contract cost to a not-to-exceed amount of \$1,211,465

Attachment(s):

[Staff Report](#)

[Resolution](#)

[Scope of Work](#)

F. 2023-2027 Strategic Plan Adoption

Recommendation: Motion to approve 2023-2027 Strategic Plan

Attachment(s):

[Staff Report](#)

[2023 Strategic Plan Update](#)

[2023 Strategic Plan Update Summary](#)

[2023-2027 Strategic Plan Dashboard](#)

G. Annexation of 604-610 Harbor Boulevard

Recommendation: Adopt a resolution authorizing a property tax exchange before annexation regarding property located at 604 through 610 Harbor Boulevard (APN's 046-032-030, 046-032-040, 046-032-080, and 046-032-090), easterly portion of Old County Road right-of-way, and northerly half of Harbor Boulevard right-of-way to the center line and approving a settlement agreement for the project

Attachment(s):

[Staff Report](#)

[Resolution](#)

[Annexation Study provided by RSG](#)

[LAFCo Documents](#)

8. PUBLIC HEARINGS

A. General Plan Amendment and City Services Community Facilities District Local Goals and Policies

Recommendation: (1) Adopt a resolution amending the Land Use Element of the 2035 General Plan augmenting existing fiscal neutrality policy for new development and including a Community Facilities District (CFD) as an option for new development to achieve fiscal neutrality and finding the amendment consistent with the 2035 General Plan EIR and no further environmental documentation is requirement; and (2) Adopt a resolution adopting Local Goals and Policies for the purpose of forming a CFD and finding that activity is not a project subject to CEQA under CEQA Guideline Section 15378(b)(4)

Attachment(s):

[Staff Report](#)

[General Plan Amendment Resolution](#)

[Local Goals and Policies Adoption Resolution](#)

[2022 Fiscal Impact Analysis](#)

9. GENERAL BUSINESS

General Business items are considered separately, typically in the order listed. The chair will call for public comment on each item when the body considers the item.

A. Emergency Contract Authorization for Repairs at 550 Island Parkway

Recommendation: Adopt a resolution by at least four-fifths vote finding an emergency under

Public Contract Code section 22050, authorizing procurement of necessary equipment, supplies and services without giving notice for bids, authorizing the City Manager to execute a contract amendment with Emergency Restoration Company, Inc. for restoration services at 550 Island Parkway for an additional \$122,461.48, plus a 10% contingency, for a total amount of \$134,707.63, bringing the total contract agreement not-to-exceed to \$172,084.96 and authorizing \$134,707.63 appropriation from the General Fund to the Capital Improvement Projects (CIP) Fund for this project

Attachment(s):

[Staff Report](#)
[Resolution](#)
[Proposal](#)

B. Sanitary Sewer Master Plan Status Update

Recommendation: Receive an update on the status of the Sanitary Sewer Master Plan. This is an informational report, and no action is required.

Attachment(s):

[Staff Report](#)
[Sanitary Sewer Master Plan Presentation](#)

10. BRIEF VERBAL REPORTS FROM MEMBERS AND STAFF

- A. Verbal report from Councilmembers on Intergovernmental (IGR) and Subcommittee Assignments
- B. Verbal report from City Manager

11. MATTERS OF INTEREST/CLARIFICATION

Items in this category are for discussion and direction to staff only. However, Council/Board may take final action on an item if there is no need for additional staff analysis.

12. ADJOURNMENT

If you need assistance to participate in this meeting, please contact the City Clerk at (650) 595-7413. Notification in advance of the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. Meeting information can also be accessed via the internet at: www.belmont.gov. All staff reports will be posted to the web in advance of the meeting, and any writings or documents provided to a majority of the City Council/District Board or Commission regarding any item on this agenda will be made available for public inspection in the City Clerk's Office, One Twin Pines Lane, during normal business hours and at the Council Chambers at City Hall, Second Floor, during the meeting.